

SPECIAL RESOLUTION

WESTOBA CREDIT UNION LIMITED
(the "Credit Union")

Presented to the Members
Annual General Meeting, April 26, 2023

Amendments to the Credit Union's By-Laws

WHEREAS it is in the interest of the Credit Union to amend, update and clarify the Credit Union's By-Laws to reflect current industry practice;

WHEREAS it is in the interest of the Credit Union to authorize the Board of Directors to appoint up to two (2) Directors to the Board when necessary;

WHEREAS it is desirable to remove our current District structure and move to an At Large structure;

WHEREAS the By-Laws have been made available for member review, at the request of the member, as of the date Notice of the AGM was officially published;

RESOLVE the By-Laws of the Credit Union be amended as put before the membership at the AGM on April 26, 2023.

By Order of the Board of Directors
April 3, 2023

APPENDIX A – Current By-law Comparison with Proposed By-law Changes

APPENDIX A

WESTOBA CREDIT UNION LIMITED (the "Credit Union") SPECIAL RESOLUTIONS OF MEMBERS

To assist members with their consideration of the proposed By-law amendments, the table that immediately follows is a comparison of the current By-laws of the Credit Union compared to the proposed By-law changes related to the Special Resolution.

The proposed changes to the By-laws of our Credit Union can be summarized in three parts:

- 1) The first part is a change to effectively repeal our existing by-laws in their entirety and replace those by-laws with by-laws that are consistent with the form and template that was recently developed by the Credit Union Central of Manitoba for use by credit unions in Manitoba and that also was reviewed by the Financial Institutions Regulation Branch of Manitoba.
- 2) The second part is a change to remove our current District structure and move to an At-Large structure for the election of Directors of our credit union.
- 3) The third part is a change to grant the Board of Directors of our credit union the authority to appoint up to two (2) Directors to the Board when necessary.

Current By-law	Proposed By-law Changes April 2023
<p>Section One - INTERPRETATION</p> <p>Definitions</p> <p>1.01 In the by-laws of the credit union, unless the context otherwise requires:</p> <p style="padding-left: 40px;">(a) "Act" means The Credit Unions and Caisses Populaires Act and all regulations and orders issued thereunder;</p> <p style="padding-left: 40px;">"appoint" includes "elect";</p> <p style="padding-left: 40px;">"articles" means the Articles of Incorporation of the credit union, as last amended or restated;</p> <p style="padding-left: 40px;">"associate" means a person who has rights under these by-laws or the Act but is not a member of the credit union;</p> <p style="padding-left: 40px;">"ballot" is a voting ballet or mechanism that</p>	<p>SECTION 1 –DEFINITIONS AND INTERPRETATION</p> <p>1. Definitions</p> <p>In the by-laws of the Credit Union, unless the context otherwise requires:</p> <p style="padding-left: 40px;">"Act" means <i>The Credit Unions and Caisses Populaires Act</i>, and any regulations made pursuant thereto;</p> <p style="padding-left: 40px;">"Articles" means the articles of the Credit Union;</p> <p style="padding-left: 40px;">"Board" means the board of directors of the Credit Union;</p> <p style="padding-left: 40px;">"Credit Union" means Westoba Credit Union Limited;</p> <p style="padding-left: 40px;">"Directors" means the board of directors of the Credit Union;</p> <p style="padding-left: 40px;">"Meeting of Members" means an annual meeting of members, a special meeting of members or a District</p>

<p>may use electronic means to aid the casting and counting of votes;</p> <p>“board” means the board of directors of the credit union;</p> <p>“branch office” means a permanent location, other than the registered office of the credit union, which is owned, leased or occupied by the credit union or its agent and from which business is transacted or services offered by the credit union or its agent on behalf of the credit union that are not of a temporary, occasional or special nature;</p> <p>“credit union” means Westoba Credit Union Limited;</p> <p>“directors” means the board of directors of the credit union as a body;</p> <p>“district meeting” means a meeting of members who are assigned to the same district in accordance with the provisions of the by-laws;</p> <p>“electronic meeting” means a meeting whereby member attendance, participation or voting is by means of telephonic, electronic or other communication facilities;</p> <p>“meeting of members” means an annual general meeting of members or a special meeting of members;</p> <p>“member” means a person who has a membership interest in the credit union in accordance with the provisions of the Act, the articles and by-laws of the credit union;</p> <p>(b) words and expressions defined in the Act shall have the same meaning.</p>	<p>Meeting.</p> <p>1.2 Interpretation</p> <p>(a) Words and expressions defined in the Act have the same meanings;</p> <p>(b) Words importing the singular number include the plural and vice versa; and</p> <p>(c) Words importing gender include the masculine, feminine and neutrals genders.</p>
<p>Section Two - OFFICES AND RECORDS</p> <p>Branch offices 2.01 The credit union may establish, relocate or close a branch office in accordance with the act.</p>	<p>SECTION 2 - RECORDS</p> <p>2.1 Fiscal Year End The fiscal year of the Credit Union shall end on the 31st day of December.</p> <p>2.2 Information Available to Members</p>

<p>Fiscal year end 2.02 The fiscal year of the credit union shall end on the last day of December.</p> <p>Information available to members 2.03 Subject to the Act, no member shall be entitled to any information respecting any details or conduct of the credit union's business which, in the opinion of the directors, would be inexpedient in the interests of the members or the credit union to communicate to the public.</p>	<p>Members of the Credit Union may examine the following records during the usual business hours of the Credit Union and may obtain copies therefrom upon payment of a reasonable fee:</p> <ul style="list-style-type: none"> (a) the articles and the by-laws of the Credit Union and all amendments thereto; (b) the duly executed minutes of meetings and resolutions of members; and (c) a register of directors, officers and committee members setting out the names, addresses and other occupations, if any, of all persons who are or have been directors, officers or committee members of the Credit Union with the several dates on which each become or ceased to be a director, officer or committee member. <p>provided that the Credit Union reserves the right to deny any person access to this information if it believes the person intends to use the information for the purposes of enforcing a personal claim or grievance against the Credit Union or any of its directors, officers or others, for purposes of promoting general economic, political, racial, religious, social or similar causes, or for a purpose not related to the affairs of the Credit Union.</p> <p>2.3 Access to Records The Board may, at their own discretion, determine whether and to what extent and at what time and place and under what conditions or rules the records (other than those listed in section 2.2) of the Credit Union shall be open to the inspection and extraction of members.</p> <p>2.4 Information Not Available to Members Subject to the Act and sections 2.2 and 2.3 of these by-laws, no member shall be entitled to any information respecting any details or conduct of the Credit Union's business which, in the opinion of the directors, would be inexpedient or not in the interests of the members or the Credit Union to communicate to the public.</p>
<p>Section Three – SHARES</p> <p>Shares held by a member 3.01 A member of the credit union shall purchase at least one share as prescribed by the Act in the capital stock of the credit union, or such number of common shares as may be determined by resolution of the directors.</p> <p>Patronage refund</p>	<p>SECTION 3 – SHARES</p> <p>3.1 Shares Held by a Member A member of the Credit Union shall purchase and hold one or more common shares in the capital stock of the Credit Union as may be determined by resolution of the directors.</p> <p>3.2 Patronage Refund The directors may, after making all such provisions as required by the Act, allocate some or all of any surplus arising</p>

<p>3.02 After providing for all known liabilities, making allowance for doubtful accounts and making such other provisions as are required by the Act, and after providing for payment of dividends, if any, on all classes of shares, the directors of the credit union may, subject to the articles, allocate, as a patronage refund among its members, any surplus arising from the operations of the credit union in each fiscal year, and each member shall be entitled to a share thereof proportionate to the business done by that member with or through the credit union in that fiscal year as computed by the directors and at a rate prescribed by them. The directors may determine to pay any patronage refund by the issue of surplus shares, by cash or by a combination of surplus shares and cash.</p> <p>Small patronage refund not credited 3.03 Where a patronage refund that would otherwise be payable to a member in respect of the operations of a fiscal year is less than such amount as set forth in the articles, no patronage refund shall be credited to that member for that fiscal year, but shall be the property of the credit union to be used as the directors may decide.</p> <p>No share certificates 3.04 The credit union is not required to issue share certificates, but shall, if requested in writing by a member, provide a statement to the member showing the interest of the member in the credit union.</p>	<p>from the Credit Union's operations in a fiscal year as a patronage refund among its members.</p> <p>3.3 Surplus Shares In a fiscal year, part or all of a patronage refund or common or surplus share dividend credited to a member may be applied to purchase surplus shares of the Credit Union for the member, provided that no member shall hold more than 10% of the issued and outstanding surplus shares unless as a result of the redemption of surplus shares of other members in accordance with the Articles.</p> <p>3.4 No Share Certificates The Credit Union is not required to issue share certificates, but shall, if requested in writing by a shareholder, provide a statement to the shareholder showing the interest of the shareholder in the Credit Union.</p>
<p>Section Four - MEMBERSHIP AND ASSOCIATES</p> <p>Approval of memberships 4.01 Subject to the articles, no person shall become a member of the credit union unless that person:</p> <ul style="list-style-type: none"> (a) submits a written application for membership which is approved by the directors or by a person authorized by the directors to approve memberships; and (b) has fully paid for the number of shares of the credit union a person is required to purchase to become a member. <p>Rights of members 4.02 The members of the credit union shall have</p>	<p>SECTION 4 – MEMBERSHIP AND ASSOCIATES</p> <p>4.1 Method of Applying for Membership A person shall apply for membership of the Credit Union by submitting a written application for membership in the form that has been approved by the Board from time to time.</p> <p>4.2 Conditions of Membership It is a condition of membership that each member:</p> <ul style="list-style-type: none"> (a) continue to meet the qualifications for membership as set out in these by-laws; and (b) at all times maintain respect for members, associates, employees, directors and property of the Credit Union. <p>4.3 Qualifications of Membership</p>

<p>all rights as prescribed by the Act, including the right to:</p> <ul style="list-style-type: none"> (a) make, amend and repeal the by-laws of the credit union; and (b) hold a referendum on any matter of general concern to the members. <p>Associate members 4.03 The credit union may permit a person to become an associate pursuant to the credit union's articles and by-laws. At no time shall the number of associates exceed ten (10) percent of the number of members of the credit union.</p> <p>Rights of associate 4.04 An associate of the credit union shall have all the rights and privileges as set out in the Act, and shall be subject to all of the obligations of a member of a credit union, except that an associate shall not:</p> <ul style="list-style-type: none"> (a) vote at any meeting of members; and (b) become an officer or a director of the credit union. <p>Withdrawal of membership 4.05 A member or associate may withdraw from the credit union by giving to the credit union ninety (90) days' notice of intention to withdraw. The directors may, by resolution, accept any application to withdraw on shorter notice. The death of a member shall have the same effect as a notice of withdrawal.</p> <p>Termination of membership 4.06 The directors may delegate the termination of memberships, including associate memberships, to management. A member with respect to whom a decision to terminate membership has been made shall have those rights of appeal as set out in the Act.</p> <p>Consequences of termination or withdrawal 4.07 All amounts paid in on deposits of a terminated or withdrawing a member or associate, with any interest accrued thereto, to the date thereof, as funds become available and subject to the Act, shall be paid to such terminated or withdrawing member or associate,</p>	<p>Membership in the Credit Union shall be confined to persons who:</p> <ul style="list-style-type: none"> (a) submit a written application for membership which is approved by the directors or by a person appointed by the directors to approve memberships; (b) have fully paid for the number of shares of the Credit Union a person is required to purchase to become a member; (c) hold a financial transaction record/history that is acceptable to the Credit Union; and (d) are not a credit union. <p>4.4 Termination of Membership The directors may, by resolution passed by a majority of not less than 3/4 of the directors at a meeting called to consider the resolution, terminate the membership of a member.</p> <p>4.5 Appeal of Termination The member with respect to whom a resolution to terminate membership has been passed shall have those rights of appeal as set out in the Act.</p> <p>4.6 Withdrawal of Membership A member may withdraw from the Credit Union by giving the Credit Union 90 days written notice of the member's intention to withdraw. The directors may, by resolution, accept any application to withdraw on shorter notice.</p> <p>4.7 Rights of Members Members of the Credit Union have the right to:</p> <ul style="list-style-type: none"> (a) make, amend and repeal the by-laws of the Credit Union; and (b) hold a referendum on any matter of general concern to the members; <p>in accordance with the Act and these by-laws.</p> <p>4.8 Joint Memberships Two (2) or more individuals may jointly hold a membership in the Credit Union but that membership is entitled to one (1) vote only.</p> <p>4.9 Method of Applying for Associate Status A person shall apply for associate status with the Credit Union by submitting a written application for associate status in the form that has been approved by the Board from time</p>
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<p>subject to such member or associate making satisfactory arrangements with the credit union in respect of any amounts owing to the credit union or guaranteed by such member or associate.</p> <p>4.08 The directors may require notice of intention to withdraw deposits by a member or associate.</p> <p>4.09 A member or associate who withdraws or is terminated shall have no further rights in the credit union, but such member or associate shall not, by the withdrawal or the termination, be released from any remaining liability to the credit union</p>	<p>to time.</p> <p>4.10 Conditions of Associate Status It is a conditions of associate status that each associate:</p> <ul style="list-style-type: none"> (a) continue to meet the qualifications for associate status as set out in these by-laws; and (b) at all times maintain respect for members, associates, employees, directors and property of the Credit Union. <p>4.11 Qualifications of Associate Status Associate status with the Credit Union shall be confined to persons who:</p> <ul style="list-style-type: none"> (a) submit a written application for associate status which is approved by the directors or by a person appointed by the directors to approve associate status; (b) have fully paid for the number of shares of the Credit Union a person is required to purchase to become an associate; and (c) are not a credit union. <p>4.12 Termination of Associate Status The directors may, by resolution passed by the directors at a meeting called to consider the resolution, terminate the associate status of a member.</p>
<p>Section Five - MEETINGS OF MEMBERS AND VOTING</p> <p>Annual meeting 5.01 The credit union shall hold its annual general meeting in accordance with the Act.</p> <p>Special meeting and referendum 5.02 The directors may at any time call a special meeting of members or hold a referendum on any matter of general concern to the members.</p> <p>Notice and adjournment 5.03 The following provisions shall apply to notice and adjournment of meetings:</p> <ul style="list-style-type: none"> (a) Notice of meetings shall be provided in accordance with the Act. Such notice shall be given not less than fourteen (14) days and not more than fifty (50) days before the meeting. 	<p>SECTION 5 – MEETINGS OF MEMBERS AND VOTING</p> <p>5.1 Meetings The Credit Union shall hold Meetings of Members in accordance with the Act.</p> <p>5.2 Location of Meetings A Meeting of Members shall be held at such place or places in Manitoba as determined by the Board.</p> <p>5.3 Members Calling a Meeting or Referendum The following provisions shall apply to special meetings and to the holding of referendums:</p> <ul style="list-style-type: none"> (a) Five (5%) per cent of the total membership or 500 members, whichever is less, who have the right to vote may by written requisition require the directors to call a Meeting of Members for the purposes stated in the requisition.

<p>(b) Where a meeting of members is adjourned for more than seven (7) days' notice of the adjourned meeting shall be given in the same way as for an original meeting.</p> <p>Business 5.04 Business transacted at meetings of the credit union shall be carried out in accordance with the Act.</p> <p>Location 5.05 All in-person members' meetings shall take place in Manitoba.</p> <p>Quorum 5.06 A quorum for the transaction of business at any meeting of members shall be the number of members who are entitled to vote at that meeting, being the number of members that is at least twenty-five (25).</p> <p>Persons entitled to be present 5.07 The only persons entitled to be present at a meeting of members shall be those entitled to vote thereat, the auditors of the credit union and others who, although not entitled to vote, are entitled or required under any provision of the Act or the articles or the by-laws to be present at the meeting. Any other person may be admitted only on invitation of the chairperson of the meeting or with the consent of the meeting</p> <p>Method of voting 5.08 Voting by members shall be carried out as prescribed below:</p> <p>(a) On fundamental changes within the meaning of the Act, voting by members shall be by show of hands or ballot at a members' meeting.</p> <p>(b) On all matters that are not fundamental changes under the Act, the directors may determine that any question or matter on which the members are entitled to vote be decided by:</p> <p>(i) voting by electronic ballot at a meeting of the members, including electronic meetings;</p>	<p>(b) Five (5%) per cent of the total membership or 500 members, whichever is less, who have the right to vote may by written requisition require the directors to hold a referendum for the purposes stated in the requisition.</p> <p>5.4 Notice of Meetings Notice of the time and place of meetings shall be provided in accordance with the Act. Such notice shall be given not less than 14 days and not more than 50 days before the meeting.</p> <p>5.5 Adjournments</p> <p>(a) Where a Meeting of Members is adjourned for seven (7) days or less, it is not necessary to give notice of the adjourned meeting other than by announcement at the earliest meeting that is adjourned.</p> <p>(b) Where a Meeting of Members is adjourned by one or more adjournments for more than seven (7) days, notice of the adjourned meeting shall be given in the same way as for an original meeting.</p> <p>5.6 Business All business transacted at meetings of the Credit Union shall be carried out as set out in the Act.</p> <p>5.7 Quorum A quorum for the transaction of business at any Meeting of Members shall be the number of members entitled to vote thereat that is 5 more than the number of directors of the Credit Union.</p> <p>5.8 Opening Quorum Sufficient If a quorum is present at the opening of a Meeting of Members, the members present may proceed with the business of the meeting, notwithstanding that a quorum is not present throughout the meeting.</p> <p>5.9 Persons Entitled to be Present The only persons entitled to be present at a Meeting of Members shall be those entitled to vote thereat, the auditors of the Credit Union and others who, although not entitled to vote, are entitled or required under any provision of the Act or the articles or the by-laws to be present at the meeting. Any other person may be admitted only on invitation of the chairperson of the meeting or with the consent of the meeting.</p> <p>5.10 Voting Eligibility A member of the Credit Union who is 18 years of age or more</p>
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<p>(ii) voting by mail ballot;</p> <p>(iii) in-branch voting;</p> <p>(iv) on-line voting;</p> <p>(v) a combination of any of the above; or</p> <p>(vi) any other method as permitted by the Act.</p> <p>(b) Voting at a meeting of members shall be by show of hands or by ballot. If voting is by show of hands, a member entitled to vote at the meeting may demand the vote be by ballot.</p> <p>(c) For the purposes of conducting a vote by any of the methods described herein, the directors may, to the extent allowed by the Act, adopt policies and procedures for conducting such vote, including methods of delivery (whether by electronic, digital or other means) and the processes for verifying and keeping track of votes received.</p> <p>(d) The directors may appoint a returning officer whose duties shall be to develop procedures to conduct the vote by members and to oversee compliance with the policies and procedures established by the directors with respect to such vote. The returning officer shall, without limiting the generality of the foregoing, develop and communicate to the members policies and procedures for:</p> <p>(i) providing information and instructions in sufficient detail to permit the members to register their votes;</p> <p>(ii) determining the format of ballots for votes;</p> <p>(iii) appointing independent scrutineers to ascertain the results of the vote;</p> <p>(iv) providing for the safe, secure and confidential receipt of votes; and</p> <p>(v) verifying and keeping records necessary to determine the validity of</p>	<p>may vote on matters that are submitted to the members for a decision.</p> <p>5.11 Method of Voting at a Meeting Subject to the Act and these by-laws, the process of member voting shall be as follows:</p> <p>(a) a member may vote on any question put to the members in the method prescribed by the directors, provided such method is in accordance with the Act;</p> <p>(b) the directors may determine that any question or matter on which the members are entitled to vote be decided by:</p> <ol style="list-style-type: none"> i. voting at a Meeting of the Members; ii. voting by mail ballot; iii. voting by ATM; iv. voting by on-line electronic or digital means (including email); or v. voting in-branch. <p>(c) voting at a Meeting of Members shall be by show of hands, except where a ballot is demanded by a member entitled to vote at the meeting;</p> <p>(d) a member may demand a ballot either before or within two (2) minutes after any vote by show of hands, and the result of the ballot shall be the decision of the members;</p> <p>(e) the directors shall appoint a returning officer, from time to time, whose duties shall be to develop procedures to conduct a vote and to oversee compliance with the provisions of these by-laws with respect to such a vote. The returning officer shall, without limiting the generality of the foregoing, develop and communicate to the members' policies and procedures for:</p> <ol style="list-style-type: none"> i. providing information and instructions in sufficient detail to permit the members to register their votes; ii. determining the format of the vote ballot; iii. appointing scrutineers, independent of the directors, to ascertain the results of the vote; iv. providing for the safe, secure and confidential receipt of the vote ballots; v. examining or verifying and keeping records
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<p>votes. Chairperson, secretary and scrutineers</p> <p>5.09 The chairperson, the vice-chairperson, or some other person appointed by the persons present shall preside over all meetings of the members. If the secretary of the credit union is absent, the chairperson shall appoint some person to act as secretary of the meeting. Scrutineers may be appointed by a resolution or by the chairperson with consent of the meeting.</p> <p>Scrutineers entitled to information 5.10 Scrutineers appointed at a meeting of the members for the purpose of ascertaining the results of a ballot shall be entitled to any information and may examine relevant records of the credit union necessary to determine the validity of any ballots.</p> <p>Votes to govern 5.11 At any meeting of members, every question shall, unless otherwise required by the Act, articles or the by-laws, be determined by the majority of the votes cast on the question. In case of an equality of votes, the motion shall be lost.</p> <p>Proxy 5.12 The member shall not have any right to appoint proxies to represent them at meetings of the credit union.</p> <p>Electronic meetings 5.13 A meeting of the members of the credit union, including attendance or voting at a members' meeting, may be arranged by means of electronic meetings, provided the means permit all persons participating in the meeting, including all members who are entitled to vote, to communicate adequately with each other during the meeting.</p> <p>5.14 A person who participates in, or attends or votes, at an electronic meeting is deemed to be present at the meeting for all purposes, including determining quorum.</p> <p>5.15 If voting is to take place at or before an electronic meeting, the board of directors must take reasonable measures to ensure that (a) the identity of each person who votes is verified; and</p>	<p>necessary to determine the validity of the vote ballots; and</p> <p>vi. delivering the vote ballots to the scrutineers for tabulation and determination of the result of the vote.</p> <p>(f) A mail ballot shall:</p> <p>i. be valid only for the Meeting of the Members for which it is designated;</p> <p>ii. be delivered unopened or otherwise communicated by the returning officer to the scrutineers appointed by the returning officer; and</p> <p>iii. be invalid if the member is present at a meeting at which the question is to be considered and votes again on the same question.</p> <p>5.12 Proxy The member shall not have any right to appoint proxies to represent them at meetings of the credit union.</p> <p>5.13 Power of Attorney An individual acting pursuant to a power of attorney who votes on behalf of a member of the Credit Union, does so in the right of the member and such vote is not considered a vote by proxy.</p> <p>5.14 Chairperson, Secretary and Scrutineers The chairperson, the vice-chairperson, or some other person appointed by the persons present shall preside over all Meetings of the Members. If the secretary of the Credit Union is absent, the chairperson shall appoint some person to act as secretary of the meeting. Scrutineers may be appointed by a resolution or by the chairperson with the consent of the meeting.</p> <p>5.15 Scrutineers Entitled to Information Scrutineers appointed at a Meeting of the Members for the purpose of ascertaining the results of a ballot shall be entitled to any information and may examine relevant records of the Credit Union necessary to determine the validity of any ballots.</p> <p>5.16 Votes to Govern At any Meeting of the Members every question shall, unless otherwise required by the Act, articles or the by-laws, be determined by the majority of the votes cast on the question. In case of equality of votes, the motion shall be lost.</p>
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<p>(b) each person who votes does so only in their own right consistent with the Act.</p>	<p>5.17 Electronic Meetings</p> <p>(a) A Meeting of Members may be arranged by means of telephonic, electronic or other communication facilities (“electronic meetings”), provided the means permit all persons participating in the meeting, including all persons who are entitled to vote, to communicate adequately with each other during the meeting.</p> <p>(b) A person who participates in, or attends or votes at, an electronic meeting is deemed to be present at the meeting for all purposes, including determining quorum.</p> <p>(c) If voting is to take place at or before an electronic meeting, the Board must take reasonable measure to ensure that:</p> <ul style="list-style-type: none"> i. the identity of each person who votes is verified; and ii. each person who votes does so only in their own right; and iii. the vote is conducted in a manner that allows votes to be individually counted.
<p>Section Six - DIRECTORS, COMMITTEES AND OFFICERS</p> <p>Number of Directors 6.01 The credit union shall have a minimum of five (5) and a maximum of fifteen (15) directors to direct the management of the business and affairs of the credit union.</p> <p>Qualifications of directors 6.02 The qualifications to be a director of the credit union are as set out in the Act and, in addition, a director shall have the following additional qualifications:</p> <ul style="list-style-type: none"> (a) A candidate must have the requisite skills and experience as identified by the board from time to time, including relevant training and expertise; (b) A candidate must have been a member in good standing of the credit union by December 31st to be eligible to qualify for election the following year; 	<p>SECTION 6 – DIRECTORS, COMMITTEES AND OFFICERS</p> <p>6.1 Number of Elected Directors The credit union shall have a minimum of five (5) and a maximum of fifteen (15) elected directors to direct the management of the business and affairs of the credit union.</p> <p>6.2 Appointed Directors Subject to the provisions of the Act and these by-laws, the elected board may appoint 2 additional directors, which number of additional appointed directors does not exceed 1/4 of the total number of directors.</p> <p>6.3 Qualifications of Directors The qualifications to be a director of the Credit Union are as set out in the Act. In addition, a director shall have the skills and experience as identified by the Board from time to time, including relevant training and expertise. A director shall also have the following additional qualifications:</p> <ul style="list-style-type: none"> (a) A candidate must not have been an employee of the Credit Union at any time within the last 5 years; (b) A candidate must have been a member in good standing of the Credit Union for at least 1 year;

<p>(c) A candidate must not have been an employee of the credit union at any time within the last five (5) years</p> <p>(d) A candidate must not be a director or an employee of another credit union;</p> <p>(e) A candidate must act in the best interests of the credit union and in accordance with these by-laws, the legislation governing the credit union and any approved policies of the board, if elected as a director of the credit union. Failure to comply with such requirements shall result in immediate disqualification and removal from the board; and;</p> <p>(f) In order to remain qualified as a director once elected, each director must, unless he or she has a valid reason for non-compliance and is excused by the board, comply fully with all of the credit union's policies, as adopted by the board of directors from time to time, including those regarding training, confidentiality and conflict of interest. Failure to comply with such policies may result in the removal of the director by resolution passed by a majority of not less than 3/4 of the remaining board members.</p> <p>District composition and elections 6.03 Directors shall be elected in accordance with the following provisions:</p> <p>(a) The term of office for directors shall be (three) 3 years except, for the purpose of staggered terms, directors may be elected for a shorter term. A director's term of office expires at the close of the annual general meeting of members in the year which coincides with the expiration of the director's term;</p> <p>(b) The election of directors shall be by secret ballot. In the event that the vote for two or more directors results in a tie, a further vote shall be undertaken to decide which of those two or more individuals is to be elected to fill that vacancy. If a further vote is not practical, the directors who have already been elected in the election and any directors whose terms of office do not end after the election is held</p>	<p>(c) A candidate must not be a director or an employee of another credit union;</p> <p>(d) A candidate is a Canadian citizen;</p> <p>(e) A candidate must have the requisite skills and experience as identified by the board from time to time, including relevant training and expertise.</p> <p>6.4 Director Compliance Each director must comply fully with the Act, the Regulations, the Articles, these by-laws and the Credit Union's policies, as adopted by the Board from time to time. Failure to comply, unless a valid reason is presented to and excused by the Board, may result in disciplinary action imposed by the Board on such Director, which could include, among other action, removal from committee(s) or a recommendation to the Members that such Director be removed from the Board in accordance with Section 80 of the Act.</p> <p>6.5 Confidentiality and Conflict of Interest Each director and officer of the Credit Union is prohibited from:</p> <p>(a) without authority, disclosing to another person confidential information about the Credit Union, or its members;</p> <p>(b) using for personal advantage information about the Credit Unions or its members which is not generally known;</p> <p>(c) engaging on behalf of the Credit Union in a transaction with a person with whom the director has a common interest whether business or personal;</p> <p>(d) using their office or relationship with the Credit Union to attempt to gain personal benefit or to confer a benefit upon others with whom they have a common interest whether business or personal; or</p> <p>(e) attempting to influence the Credit Union's policies or decisions so that it might affect their interest outside the Credit Union.</p> <p>6.6 Knowledge and Experience of Appointed Directors When appointing directors, the Board must have regard to the range of knowledge and experience it needs to discharge its responsibilities effectively.</p>
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<p>shall determine which of the two or more individuals is to be elected;</p> <p>(c) Once a director has served for four (4) consecutive three (3) year terms, that director shall not be eligible for re-election until one (1) year has passed;</p> <p>(d) For the purpose of electing directors, 3 districts shall be established and each district shall be represented at the board by three directors;</p> <p>(e) As a general rule, members who conduct the majority of their business with the credit union:</p> <p style="padding-left: 40px;">(i) at the registered office or branches located in Brandon together with the members who conduct their business on-line through Maxa Financial shall constitute District #1;</p> <p style="padding-left: 40px;">(ii) at the branches located in Carberry, Souris, Rivers, The Pas and Glenboro shall constitute District #2;</p> <p style="padding-left: 40px;">(iii) at the branches or sub-branches located in Killarney, Ninette, Cartwright, Swan Lake, Pilot Mound, La Riviere and Winnipeg shall constitute District #3;</p> <p>(f) A governance committee shall be established by the board to develop and oversee principles, processes and criteria to use in the grouping of the credit union's members into districts and for recommending to the board how many districts are appropriate and how many directors, within the minimum and maximums set out herein, are desirable.</p> <p>(g) The assignment of members or branches from one district to another, the increase or decrease in the number of districts, and the number of directors assigned to each district shall be by decision of the board taking into account the governance committee's recommendations, which shall include provisions for the necessary transitional changes relating to the term of office of any current directors, the election of new</p>	<p>6.7 Election and Term Elected directors shall be elected in accordance with the following provisions:</p> <p>(a) the term of office for elected directors shall be 3 years except, for the purpose of staggering terms, directors may be elected for a shorter term. An elected director's term of office expires at the close of the annual meeting of members in the year which coincides with the expiration of the director's term;</p> <p>(b) the election of directors shall be by secret ballot. In the event that the vote for two or more directors results in a tie, a further vote shall be undertaken to decide which of those two individuals is to be elected to fill that vacancy. If a further vote is not practical, the directors who have already been elected in the election and any directors whose terms of office do not end at or before the end of the meeting at which the election is held shall determine which of the two individuals is to be elected;</p> <p>(c) once a Director has served four (4) consecutive three (3) year terms, that director shall not be eligible for re-election until one (1) year has passed.</p> <p>6.8 Term of Appointed Directors The term of office for appointed directors shall be 3 years.</p> <p>6.9 Successor A director appointed in accordance with the Act and these by-laws continues in office until a successor is appointed, unless the appointment is revoked.</p> <p>6.10 Nominations</p> <p>(a) A current director who is proposing to seek re-election to the Board cannot be a member of the nominating committee in the year in which they will be required to be re-elected.</p> <p>(b) Persons seeking election, including those eligible directors whose terms are coming to an end, if any, who are seeking re-election, shall submit their names and other personal information to a nominating committee for consideration in a form and manner as prescribed by the nominating committee, for the purpose of providing adequate notice to members regarding those persons selected, from among the nominations received by the nominating committee, to stand for election. The nominating committee is not obliged to add any</p>
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directors and other transitional issues arising out of such recommendations.

Nomination process

6.04 A current director who is proposing to seek re-election to the board cannot be a member of the district nominating committee in the year in which they will be required to be re-elected.

(a) Prior to the deadline set by the board for receiving nominations, persons seeking election, including any eligible directors whose terms are coming to an end, shall submit their names and other personal information to the nominating committee for consideration in the manner as prescribed by the committee;

(b) In advance of the member vote, the nominating committee shall provide adequate notice to members regarding those persons eligible, from among the nominations received by the committee, to stand for election.

(c) The board may enact rules and policies to govern the nominations and electoral process for candidates. Each candidate shall abide by all such rules and policies, failing which the board may remove the candidate from the list of candidates eligible for election to the board.

Filling vacancy

6.05 A vacancy among the directors may be filled by a quorum of directors in accordance with the Act.

Ratification

6.06 If a vacancy among the directors is filled by the directors, the appointment shall be submitted for ratification at the next meeting of the members. Any director whose appointment has been ratified shall serve for the remainder of the term left by the vacancy.

Notice of meeting

6.07 Adequate notice of the time and place of each meeting of directors shall be provided in advance of each meeting. A director may waive notice of a meeting of directors, and attendance at such meeting by the director shall be

person to the list of candidates that does not meet all of the qualifications for being a director as set out in these by-laws. The nominating committee shall include on the list of candidates, any person that meets the eligibility requirements for being a director as set out in these by-laws who is nominated, or who nominates himself or herself, as a candidate prior to the deadline set by the nominating committee for receiving such nominations.

(c) The Board can, on the recommendation of the governance committee or by its own design, enact rules and policies to govern the nominations and electoral process for candidates, including without limitation, to establish the informational requirements to be supplied by the candidates and to establish deadlines in the nominations process. Each candidate shall abide by all such rules and policies.

6.11 Removal of Directors

A director ceases to hold office when they:

- (a) die or resign;
- (b) are removed from office by an ordinary resolution voted on by the members at a special meeting of the members; or
- (c) cease to meet the qualifications set out in, or are in breach of any provision of the Act or these by-laws.

6.12 Filling Vacancy of Elected Directors

A vacancy among the elected directors may be filled by a quorum of directors, except a vacancy resulting from the members' failure to elect the minimum number of directors.

6.13 Filling Vacancy of Appointed Directors

If, as a result of the death, resignation or removal of an elected director, the number of appointed directors exceeds 1/4 of the total number of directors then in office, those appointed directors shall continue in office until the vacancy created by the death, resignation or removal of an elected director is filled.

6.14 Ratification

If a vacancy among the elected directors is filled by the directors, the appointment shall be submitted for ratification at the next meeting of the members. Any director whose appointment has been ratified shall serve for the remainder

considered waiver of such notice. The directors may fix, by resolution, the content, form and method of providing notice under this subsection.

Quorum

6.08 Notwithstanding any vacancy among the directors, a majority of the number of directors in office constitutes a quorum at any meeting of directors and, such quorum of directors may exercise all the powers of the directors.

Exercise of authority

6.09 Except as otherwise provided by the by-laws, the powers of the directors or a committee of directors may be exercised by resolution passed at a meeting at which a quorum is present and every question shall be decided by a majority of the votes cast on the question. In the case of an equality of votes, the chairperson of the meeting shall not be entitled to a second or casting vote.

Regular meetings

6.10 The directors may appoint a day in any month for regular meetings of directors at a place and hour to be named. A copy of any resolution of the directors fixing the place and time of such regular meetings shall be sent to each director forthwith after being passed, but no other notice shall be required for any such regular meeting except where the Act requires the purpose or business to be specified.

Electronic meetings

6.11 A meeting of the Board of the credit union, including attendance or voting at a Board meeting, may be arranged by means of telephonic, electronic or other communication facilities ("electronic meetings"), provided the means permit all persons participating in the meeting, including all members who are entitled to vote, to communicate adequately with each other during the meeting.

6.12 A person who participates in, or attends or votes, at an electronic meeting is deemed to be present at the meeting for all purposes, including determining quorum.

6.13 If voting is to take place at or before an electronic meeting, the board of directors must

of the term left by the vacancy.

6.15 Time and Place of Meetings

Meetings of directors shall be held at such time and place as the majority of the directors, or failing determination by the directors, the chairperson may determine.

6.16 Notice of Meetings

Notice of the time and place of each meeting of directors shall be given in the manner provided by the by-laws to each director not less than 7 days before the time when the meeting is to be held if the notice was delivered personally to each director or by means of transmitted or recorded communication and not less than 7 days if notice is given by any other method.

6.17 Waiver of Notice

A director may, in any manner, waive notice of a meeting of directors and attendance by a director at a meeting of directors is a waiver of notice of the meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting was not lawfully called.

6.18 Quorum at Board Meetings

A majority of the directors constitutes a quorum at any meeting of directors and, notwithstanding any vacancy among the directors; a quorum of directors may exercise all the powers of the directors.

6.19 Exercise of Authority

Except as otherwise provided by these by-laws, the powers of the Directors or a committee of directors may be exercised by resolution passed at a meeting at which a quorum is present, and every question shall be decided by a majority of the votes cast on the question. The chairperson will not ordinarily vote, but the chairperson will vote in the case of an equality of votes, thus casting the tie-breaking vote.

6.20 Regular Meetings

The directors may appoint a day in any month for regular meetings of directors at a place and hour to be named. A copy of any resolution of the directors fixing the place and time of such regular meetings shall be sent to each director forthwith after being passed, but no other notice shall be required for any such regular meeting except where the Act requires the purpose or business to be specified.

6.21 Committees

The directors may appoint committees and delegate to such committees' powers, duties and responsibilities except those, which under the Act, a committee has no authority to

take reasonable measures to ensure that (a) the identity of each person who votes is verified; and (b) each person who votes does so only in their own right consistent with the Act.

Committees

6.14 The directors may appoint committees and delegates to such committees' powers, duties and responsibilities except those, which under the Act, a committee has no authority to exercise.

Officers

6.15 The directors may designate as officers of the credit union persons of full capacity who may or may not be directors. The directors shall specify the duties of the officers and delegate to them powers to manage the business and affairs of the credit union except those powers, which under the Act, the directors may not delegate.

Variation of powers and duties

6.16 The directors may, subject to the provisions of the Act, vary, add to, or limit the powers, duties and responsibilities of any committee or officer.

Term of office

6.17 The directors may remove any committee member or officer appointed by them. Otherwise, each committee member or officer appointed by the directors shall hold office until he or she resigns, or a successor is appointed.

Remuneration and expenses

6.18 The directors shall be paid such remuneration for their services as the directors may by resolution determine. The directors shall also be entitled to be reimbursed for travelling and other expenses properly incurred by them in attending to the business of the credit union. The remuneration and reimbursement of expenses of officers shall be settled by the directors.

Dissent

6.19 Directors are deemed to have consented to any resolution passed or action taken at a meeting of directors or a committee of directors unless they record their dissent within the time and in the manner provided by the Act.

exercise.

6.22 Procedure

Unless otherwise determined by the directors, each committee shall have the power to fix its quorum at not less than a majority of its members, to elect its chairperson and to regulate its procedure.

6.23 Officers

The directors may designate the officers of the Credit Union and appoint from among the directors a chairperson, a vice-chairperson, who shall be directors. The directors may also appoint other officers, who may or may not be directors, including a treasurer, a secretary and a president and/or a chief executive officer. The directors shall specify the duties of the officers and delegate to them powers to manage the business and affairs of the Credit Union except those powers, which under the Act, the directors may not delegate.

6.24 Variation of Powers and Duties

The directors may, subject to the provisions of the Act, vary, add to, or limit the powers, duties and responsibilities of any committee or officer.

6.25 Term of Office

The directors may remove any committee member or officer appointed by them. Otherwise, each committee member or officer appointed by the directors shall hold office until he or she resigns, or a successor is appointed.

6.26 Remuneration and Expenses

The directors shall be paid such remuneration for their services as the directors may by resolution determine. The directors shall also be entitled to be reimbursed for travelling and other expenses properly incurred by them in attending to the business of the Credit Union. The remuneration and reimbursement of expenses of officers and members of committees shall be settled by the directors.

6.27 Dissent

Directors are deemed to have consented to any resolution passed or action taken at a meeting of directors or a committee of directors unless they record their dissent within the time and in the manner provided by the Act.

6.28 Electronic Meetings

- (a) A meeting of the Board of the Credit Union, including attendance or voting at a board meeting, may be arranged by means of telephonic, electronic or other communication facilities ("electronic meetings"), provided the means permit all persons participating in the meeting, including all persons

	<p>who are entitled to vote, to communicate adequately with each other during the meeting;</p> <p>(b) A director who participates in, or attends or votes, at an electronic meeting is deemed to be present at the meeting for all purposes, including determining quorum.</p> <p>(c) If voting is to take place at or before an electronic meeting, the Board must take reasonable measures to ensure that:</p> <ul style="list-style-type: none"> i. the identity of each person who votes is verified; ii. each person who votes does so only in their own right; and iii. the vote is conducted in a manner that allows votes to be individually counted.
	<p>SECTION 7 - INDEMNITY OF DIRECTORS AND OFFICERS</p> <p>7.1 Indemnity Except in the case of an action by or on behalf of the Credit Union to procure a judgment in its favour, or by or on behalf of the Registrar or the guarantee corporation under section 208 of the Act, in which case the approval of the court must first be obtained, the Credit Union shall indemnify a director or officer of the Credit Union, a former director or officer of the Credit Union or a person who acts or acted at the Credit Union's request as a director or officer of a body corporate of which the Credit Union is or was a member, shareholder or creditor, and such person's heirs and legal representatives, against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment, reasonably incurred by such person in respect of any civil, criminal or administrative action or proceeding to which such person is made a party by reason of being or having been a director or officer of the Credit Union or body corporate, if the director or officer:</p> <ul style="list-style-type: none"> (a) acted honestly and in good faith with a view to the best interests of the Credit Union; and (b) in the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, had reasonable grounds for believing that the conduct was lawful. <p>7.2 Insurance Subject to the limitations contained in the Act, the Credit</p>

	<p>Union may purchase and maintain such insurance for the benefit of its directors and officers as the Board may from time to time determine.</p>
<p>Section Seven – NOTICES</p> <p>Method of giving notices 7.01 This section applies to any notice to be given by the credit union pursuant to the Act, the regulation thereunder, the Articles, by-laws or otherwise to a member.</p> <p>(a) Notices to members may be delivered or furnished by electronic communications technology pursuant to procedures approved by the credit union, provided that the foregoing shall not apply if any member has notified the credit union that it is incapable of receiving notices electronically. Alternatively, notice may be given if delivered personally to the person to whom it is to be given or if delivered to the person's recorded address or if mailed to the person at the person's recorded address or if sent to the person's recorded address by means of prepaid transmitted or recorded communication, or by insertion of the notice in a newspaper or other publication distributed in the community or area in which the credit union conducts its business; and</p> <p>(b) A notice so delivered shall be deemed to have been given when it is delivered personally or to the recorded address as aforesaid; a notice so mailed shall be deemed to have been given on the 3rd day after it is deposited in a post office or public letter box; and a notice given by means of electronic communications technology shall be deemed to have been provided when sent, published or otherwise distributed or made available to the member, and a notice so published in a newspaper or other publication shall be deemed to have been given at the time the publication containing the notice is distributed in the ordinary course.</p> <p>Computation of time 7.02 In computing the date when notice must be given under any provision requiring a specified number of days' notice of any meeting or other event, the date of giving the notice shall be excluded and the date of the meeting or other</p>	<p>SECTION 8 – NOTICES</p> <p>8.1 Method of Giving Notices This section applies to any notice (which term includes any communication or document) to be given (which term includes sent, delivered or served) pursuant to the Act, the regulations thereunder, the Articles, the by-laws or otherwise to a member, associate member, shareholder, director, officer, auditor or to a member of committee. Any notice shall be sufficiently given if:</p> <ul style="list-style-type: none"> (a) delivered personally to the person to whom it is to be given; (b) if delivered or mailed to the person's recorded address; (c) by insertion of the notice in a newspaper or other publication distributed in the community or area in which the Credit Union conducts its business; (d) by posting the notice on the Credit Union's website; or (e) by electronic (email) delivery to the person's recorded email address. <p>8.2 Computation of Time In computing the date when notice must be given under any provision requiring a specified number of days' notice of any meeting or other event, the date of giving the notice shall be excluded and the date of the meeting or other event shall be included.</p> <p>8.3 Undelivered Notices If any notice given to a person pursuant to this section is returned on two (2) consecutive occasions because the person cannot be found, the Credit Union shall not be required to send any further notices or documents to such person until the Credit Union is informed, in writing, of the person's new address.</p> <p>8.4 Omissions and Errors The accidental omission to give any notice to a person entitled to receive notice or the non-receipt of any notice by such person or any error in any notice not affecting the substance thereof shall not invalidate any action taken at any meeting held pursuant to such notice or otherwise founded thereon.</p>

<p>event shall be included.</p> <p>Omissions and errors 7.03 The accidental omission to give notice to a person entitled to receive notice, or the non-receipt of such notice, or any error in any notice not affecting the substance thereof shall not invalidate any action taken at any meeting held pursuant to such notice.</p>	
	<p>SECTION 9 – AMENDMENT TO THESE BY-LAWS</p> <p>9.1 Amending the By-laws The members of the Credit Union may amend, repeal or enact by-laws at a meeting duly called, provided written notice of the proposed amendment, repeal, or new by-laws is circulated to the members in the notice of the meeting. The notice of the meeting must state the text of the resolution that will be proposed, containing the amendment, repeal or new by-law, unless the full text is too lengthy to conveniently include in the notice, in which case a summary of the proposed changes must be included.</p> <p>The proposed enactment, amendment or repeal, if included in the notice of meeting as per the above paragraph, may be approved by a majority of the votes cast at the meeting called for the purpose.</p>